SVDP Conference of St. Ann’s Church, Bethany Beach, DE, Minutes

November 9, 2015

# Don’t forget to send the volunteer hours and mileage for this month to either Eileen or Mary Ellen!

Sign in Sheet

Opening prayer

Welcome new members-Tish Galer and Martha Badrian

Secretary’s report-the minutes were approved

Treasurer’s report, Mary Ellen-$9,508.59 is the balance at the beginning of November. Fiscal year ended Sept. 30, 2015. The 6 month report balance is $6,906.00. Total miles: 615 and total hours: 549. It was suggested that the secretary send out an email every month.

President’s report, Mike-We will have a place in the parish office to deposit receipts to be paid to Society of St. Vincent de Paul. Our mailing address is Society of St. Vincent de Paul (St. Ann), P.O. Box 879, Ocean View DE 19970. That address is on our stationary. The categories for money are: administration, operation, and food. Our food pantry and delivery of food is up and running; now we need to focus on home visits. We also need to follow up on the other needs of our clients. More Spanish interpreters are needed and a notice will be put in the bulletin. It would be helpful to have an announcement of this request at OLG. Reflections on Section 1 and 2 of Society rule. In subsequent meetings we will reflect on 1 through 12 of Society rule. If anyone would like to lead a discussion on these sections, please volunteer to Mike. Homework is to read the 2 pages of expectations of new members and a sample agenda.

Bill Clarke gave a report on the teams: logistics, team makeup and availability- item 7A on the agenda. Bill suggested we go to 7 teams with 6 of 7 members. We need a list of Captains and Co-Captains and phone numbers of everyone on the team .Each team should have a least two men on a team .We need to make a list and pass it around to see how many persons are available during the time period between November and January 1, 2016. We will send the list to Bill or Gary. It is critical that we know who is available during the holidays. Captains have the duty of scheduling and the passing of the keys. Always make sure on home visits that you have a female and a male. It was proposed that Tuesdays in the am was the time to hand-off keys and information. We should pay attention to the forms and the follow-up needs of the clients. Items in the folders should be updated and distributed.

Father Klevence has two bags of food in his office if we need them.

The small binder will hold the names of clients helped and be passed on each week to the Captain of the next serving team.

***Client reports: Caz reported that shelves are sagging and need to be changed. Joe reported they had 3 clients and 6 bags of groceries. Caz had trouble with call back on phone. If phone person cannot communicate with a Spanish speaking person, call Rosa and she will call the client back. Lenore will take what we can from the food box in the church and take the excess to the shelter in Bethany. Lenore will redo the food list. Team 4 reported 9bags and 3 families helped. Team 5 reported 7 bags and 3 families helped.***

***The questions were asked: What do we do with request for toys-refer to Toys for Tots. Requests for Christmas items-refer to Pyle Center. Pyle Center had a huge file on Angie Chandler, not sure if we can help her.***

***Section 8-All items previously discussed.***

***Section 9-3 volunteers will refer clients to Mountaineer food distribution for Thanksgiving.***

***Section 10-Budget and fundraising-think about these items for the next meeting.***

***Section 11-Pastor-not in attendance, he was at a Financial Committee meeting.***

***Section 12-Other business- Deacon Jack will meet with Lenore and her group to take food from the box in the back of the church today and take it to OLG.***

***Mountaineer has set up food distribution centers-where and when? Terri Stiller will find out and report back at the next meeting.***

Our next two meetings will be Monday November 16, 2015 at 7 pm, and December 7, 2015 at 9:30am at the Masterson Center.

Closing Prayer

Minutes respectfully submitted by Jackie Boyd, secretary, notes taken by Kay Gebhart.